

To: All Students and Parents

3/6/15

From: Mr. Kociela

**Please read the following memo closely, as all students will be affected by the administration of the Spring Keystone Exams.**

The Keystone Exams will be administered during the window of May 13 – May 27 for Algebra I, Biology, and English Literature. The following students will take or re-take the exams as described below:

**Algebra I – 5/13 & 5/14 Two-Hour Delay Bell Schedule**

- 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students who have completed an Algebra I course, but have not yet scored “Proficient” or “Advanced” on the Algebra I Keystone Exam
- 9<sup>th</sup>, 10<sup>th</sup>, or 11<sup>th</sup> grade students who have completed an Algebra I course, but have not taken or completed the Algebra I Keystone Exam
- All students currently enrolled in Algebra I

**Biology – 5/15 & 5/18 Two-Hour Delay Bell Schedule**

- 10<sup>th</sup> and 11<sup>th</sup> grade students who have completed a Biology course, but have not yet scored “Proficient” or “Advanced” on the Biology Keystone Exam
- 10<sup>th</sup> and 11<sup>th</sup> grade students who have completed a Biology course, but have not taken or completed the Biology Keystone Exam
- All students currently enrolled in Biology

**English Literature – 5/20 & 5/21 Two-Hour Delay Bell Schedule**

- 11<sup>th</sup> grade students who have completed their 10<sup>th</sup> grade English course, but have not yet scored “Proficient” or “Advanced” on the English Literature Keystone Exam
- 11<sup>th</sup> grade students who have completed their 10<sup>th</sup> grade English course, but have not taken or completed the English Literature Keystone Exam
- All students currently enrolled in 10<sup>th</sup> grade English

**Make-Up Exam Days – 5/22 & 5/26 Regular Bell Schedule**

**On the first six testing dates of the Keystone Exams, Plum Senior High will run on a modified/2-hour delay bell schedule.** Students participating in testing will report to school at the regular 7:28 start time and report immediately to their testing rooms. Students not taking the Keystone Exams will NOT be required to report to school until 9:20am. However, additional district transportation will not be provided at that time. **For those not able to get their own**

**transportation, please ride the regular morning bus.** A supervised study and the opportunity for tutoring will be provided for students not testing for the duration of the testing period. Students participating in the supervised study will report directly to the cafeteria for attendance. Following the testing/supervised study period, a full class schedule will begin at 9:28am. The schedule will run as follows:

*Modified Schedule for Keystone Exam dates: 5/13, 5/14, 5/15, 5/18, 5/20, and 5/21*

**Keystone Testing Schedule – 2-Hour Delay  
9:28 delayed start**

<b>Keystone Exam or supervised study - cafeteria</b>	<b>7:28 - 9:25</b>
Period 1	9:28 - 9:56
Period 2	10:01 - 10:29
Period 3	10:34 - 11:02
Period 4/5 or 4 lunch	11:07 - 11:35
Period 5/6, 6/7 or 6 lunch	11:40 - 12:08
Period 7/8, 8/9 or 8 lunch	12:13 - 12:41
Period 9/10 or 10 lunch	12:46 - 1:14
Period 11	1:19 - 1:47
Period 12	1:52 - 2:20

Additionally, all Individual Score Reports for the Winter Keystone Exams will be available in April (as soon as they are received from the state) for student pick-up in the cafeteria during lunches. Additional copies of score reports can be requested through students' guidance counselors. A Report Interpretation Guide will be available at [www.pdesas.org](http://www.pdesas.org) under "Assessment" and "Keystone Exams."

Please adhere closely to the outlined schedule and testing procedures to make testing run as smoothly as possible. Contact any high school administrator or guidance counselor with questions. We appreciate your cooperation and flexibility.

***Mr. Ryan Kociela, Principal  
Plum Senior High School***